

**Minutes of the City of Frederick  
Mayor and Board of Aldermen Regular Meeting**

December 17, 2020

7:00 p.m.

Virtual Meeting

- I. Mayor Michael O'Connor presided. Participating were Aldermen Kelly Russell, Derek Shackelford, and Roger Wilson and Alderwoman Donna Kuzemchak. Also participating were City Attorney Sandra Nickols and Legislative Clerk Phyllis Hane.

Alderman Ben MacShane joined the meeting at 7:05 p.m.

- II. The Mayor led the Pledge of Allegiance.

- III. There was no invocation.

- IV. There were no presentations.

- V. The minutes of the November 19, 2020 Virtual Public Meeting were previously distributed. On a motion made by Alderman Wilson and seconded by Alderman Russell the Board voted 4-0 to approve the minutes with Alderman MacShane not present.

- VI. There were no closed meetings report.

- VII. Mayor O'Connor commented on the excellent work of the City's Department of Public Works and Frederick Police Department during the ongoing weather event of the last few days. He noted they are working with reduced staff due to the pandemic.

- VIII. During Aldermanic comments, Alderman Russell echoed the Mayor's appreciation for City staff in dealing with the snow.

Alderman Shackelford also concurred with the appreciation noted for the staff, noting he had been out during the snow the evening before and seen City staff hard at work and thanked staff, FPD and residents for working together to keep the City safe. He reminded everyone to appreciate each other and to be patient.

Alderwoman Kuzemchak echoed the thanks expressed by her colleagues and asked residents, if they live near someone who isn't able to get out to clear snow, to help as they are able.

Alderman Wilson shared the sentiments of his colleagues in thanking DPW staff, FPD, and residents for helping out.

- IX. There were no public comments.

- X. There were no consent agenda items.

- XI. Public Hearing

1. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Shackelford the Board approved 5-0 Resolution 20-21 concerning a fee-in-lieu of parkland dedication for 800 East Patrick Street. Additional information was provided by Chris Smariga representing the developer. There were no public comments.
2. On a motion made by Alderman Shackelford and seconded by Alderman Wilson the Board approved 5-0 an Agreement with MaxLife, LLC in the not-to-exceed amount of \$100,000 for the implementation of the FY 21 diversity and inclusion initiative deliverables. Additional information was provided by Toni Bowie of MaxLife, LLC. There were no public comments.

- XII. On a motion made by Alderman Russell and seconded by Alderman Wilson the Board approved 5-0 the appointment of Bob Sisson to a full member position on the Zoning Board of Appeals to complete a term expiring on June 6, 2022.

On a motion made by Alderman Wilson and seconded by Alderwoman Kuzemchak the Board approved 5-0 the reappointment of Joan Strawson to the Planning Commission for a five-year term of February 3, 2021 to February 2, 2026.

On a motion made by Alderman MacShane and seconded by Alderman Russell the Board approved 5-0 the appointment of Alyssa Siebert to the Sustainability Commission to complete a term expiring March 17, 2021.

On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved 5-0 the appointment of Will Cotton to the Sustainability Commission for a three-year term of December 18, 2002 to December 17, 2023.

On a motion made by Alderwoman Kuzemchak and seconded by Alderman Wilson the Board approved 5-0 the appointment of Laura Staruk to the Public Art Commission for a three-year term of December 18, 2020 to December 17, 2023.

On a motion made by Alderman Wilson and seconded by Alderman MacShane the Board approved 5-0 the reappointment of Richard Stup to the Ethics Commission for a three-year term of December 18, 2020 to December 17, 2023.

- XIII. During Aldermanic comments and new business, Alderman Wilson encouraged everyone to stay safe.

Alderwoman Kuzemchak reminded everyone to have a safe and healthy holiday and remember to wear a mask and distance as much as possible.

Alderman Shackelford reminded everyone to be safe if your are travelling or walking.

Alderman Russell added “or riding a bike” to Alderman Shackelford’s comment. Also, in the spirit of diversity as discussed earlier, she requested the language of the agenda be revised from “citizen comments” to “public comments.” There was consensus to make this change.

- XIV. Mayor O’Connor stated that the Governor had given a public briefing earlier in which he announced new limitations on gatherings and travel. He noted we continue to be in a surge of the coronavirus. The Mayor encouraged everyone to have as happy a holiday season as possible

and to get the vaccine when it becomes available.

XV. There were no committee reports.

XVI. There were no director reports.

XVII. There were no public comments.

There being no further official business, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Phyllis Hane  
Legislative Clerk